

MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES OF
RECLAMATION DISTRICT NO. 2025 (HOLLAND TRACT)
HELD ON WEDNESDAY, AUGUST 18, 2021

Upon Notice to and consent by the Trustees of Reclamation District No. 2025 (Holland Tract), of the County of Contra Costa, State of California, a Meeting of the Board of Trustees was held at the offices of the District, at 343 East Main Street, Suite 815, Stockton, California, as well as various teleconference locations in accordance with Paragraph 11, Executive Order N-25-20, Executive Department, State of California, on Wednesday, August 18, 2021 at 11:30 A.M.

There were present and absent the following named Trustees, to-wit:

PRESENT

ABSENT

DAVID A. FORKEL
RANDALL NEUDECK

NONE

There was also present Pamela A. Forbus, of the Law Offices of Hoslett and Forbus, Attorneys for the Reclamation District; Nate Hershey, of the firm MBK Engineers, the District's Engineer; Andrew Petrini, the District's Assistant Superintendent; and Anna Olvera, with Metropolitan Water District.

Following the Roll Call, a quorum was declared present, and the meeting was called to order.

The Trustees first considered the need to appoint an individual to fill the vacancy on the Board of Trustees which occurred upon the resignation of Clark Misner. The Attorney advised the Board that the notice of intent to appoint an individual to fill the vacancy has been given and posted as required by California Government Code Section 1780; a copy of said Notice and the Declaration of Posting shall be filed with the records of this District. The Trustees were further advised that a notice was sent to all landowners seeking volunteers to fill the vacancy; and many landowners were approached personally in an attempt to recruit a replacement. With no other landowners stepping forward, the remaining Board members nominated Russell Ryan to fill the vacancy on the Board. The Board indicated that they will continue to reach out monthly to landowners on relevant issues concerning Holland Tract. Following a discussion of this matter, upon motion duly made and seconded, it was:

RESOLUTION FILLING VACANCY
ON BOARD OF TRUSTEES

WHEREAS, there is a vacancy on the Board of Trustees which occurred as a result of the resignation of Clark Misner; and,

WHEREAS, a notice of intent to fill the vacancy was posted in three conspicuous places within the District at least fifteen days prior to this meeting.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Trustees of Reclamation District No. 2025 (Holland Tract), as follows:

1. That Russell E. Ryan, a representative of a landowner within this Reclamation District, be and he hereby is appointed to fill the vacancy on the District's Board of Trustees.

ROLL CALL:

Ayes: Trustees Forkel and Neudeck
Noes: None
Absent: None

Upon Roll Call, the foregoing Resolution was declared unanimously passed and adopted.

The Attorney thereupon called a recess so that the newly appointed Trustee could step out to sign his Oath of Office and return to take his seat as Trustee on the Board of Trustees of Reclamation District No. 2025 (Holland Tract). The Attorney and District Auditor were further directed to take the steps necessary to change the signers on the various reclamation district bank accounts and the accounts held with Contra Costa County.

The Minutes of the meeting of the Board of Trustees held on, June 16, 2021, were considered were considered, and upon motion made and seconded, it was:

RESOLUTION APPROVING MINUTES

RESOLVED AND ORDERED by the Board of Trustees of Reclamation District No. 2025 (Holland Tract), as follows:

1. That the Minutes of the meetings of the Board of Trustees of Reclamation District No. 2025 (Holland Tract) held on, June 16, 2021, be and the same are hereby approved.

ROLL CALL:

Ayes: Trustees Forkel, Neudeck and Ryan
Noes: None
Absent: None

Upon Roll Call, the foregoing Resolution was declared unanimously passed and adopted.

The Trustees were presented with the financial report for the District. The Trustees discussed the ratification and approval of warrants and checks issued in payment of obligations of the District. Upon motion duly made and seconded, it was:

RESOLUTION RATIFYING AND APPROVING WARRANTS
AND CHECKS IN PAYMENT OF CURRENT OBLIGATIONS

RESOLVED AND ORDERED by the Board of Trustees of Reclamation
District No. 2025 (Holland Tract), as follows:

1. That the Warrants and Checks written since the meeting held on June 16, 2021 and presented to the Trustees at this August 18, 2021 meeting are hereby ratified, approved and authorized, a copy of which shall be attached to the minutes of the meeting and which is incorporated by reference, are hereby approved.

ROLL CALL:

Ayes: Trustees Forkel, Neudeck and Ryan
Noes: None
Absent: None

Upon Roll Call, the foregoing Resolution was declared unanimously passed and adopted.

The Trustees were advised that, with the payment of the current obligations of this Reclamation District, there was a balance on hand in the general account in the sum of \$175,488.64 and held \$1,000,000.00 in registered warrants with the Bank of Stockton.

Following a review of the District's expenses, the Trustees next discussed the adoption of a budget for the next fiscal year. The Trustees were previously provided with a copy of a draft budget for purposes of making comments and corrections. The final draft of the Fiscal Year 2021-22 was presented to the Trustees at this Board meeting. Upon motion duly made and seconded, it was:

RESOLUTION APPROVING
BUDGET FOR YEAR FISCAL YEAR 2021-2022

RESOLVED AND ORDERED by the Board of Trustees of Reclamation
District No. 2025 (Holland Tract), as follows:

1. That the budget for this Reclamation District for the Fiscal Year 2021-22 be and the same hereby is approved and adopted; a copy of which shall be attached to the minutes of the meeting, and which is incorporated by reference, are hereby approved.

ROLL CALL:

Ayes: Trustees Forkel, Neudeck and Ryan
Noes: None
Absent: None

Upon Roll Call, the foregoing Resolution was declared unanimously passed and adopted.

The Engineer presented the Trustees with a written report, which included the following:

1. The Engineer reported on the District's participation in the Delta Levee Subventions Program, as follows:
 - A. Fiscal year 2019-20: The District submitted an application for participation in the Program in the amount of \$845,000. DWR has lowered the Program funding amount to \$10 million for FY 2019-20. The District submitted a claim in the amount of \$211,282.60 for the fiscal year and received reimbursement in the amount of \$143,611.
 - B. Fiscal year 2020-21: The District submitted an application for participation in the Program in the amount of \$845,000. DWR has indicated that \$12 million is being committed to the Program for FY 2020-21.
 - C. Fiscal year 2021-22: The District submitted an application for participation in the Program in the amount of \$465,000. DWR has approved \$10 million for the Program for FY 2021-22. The Engineer will be compiling information for the claim, which will be submitted prior to the deadline of November 1.
3. Annual Maintenance: The Engineer provided the Trustees with a list of maintenance items that are currently being tracked.
3. Five Year Plan: Work on the Five-Year Plan is currently in progress. The Engineer has distributed a draft plan to the Trustees and have addressed the comments received to date. A draft of the Plan has also been sent to DWR and the Engineers have addressed comments received from DWR. The expiration date of the funding agreements has been extended to December 31, 2021.
4. SB 88: Work under Phase 3 of the measurement experiment has been completed. Phase 3 efforts primarily involved installing 8 additional flange magnetic meters on the water side of the highest use siphons, with at least one flow meter on each island. The installation of telemetry equipment at each of these sites is also

complete. MBK has visited the sites and certified that the installed flow meters have all been installed to manufacturer's specifications. MBK is still in the process of conducting comparison tests with the portable flow meter at these new sites. During these site visits it was discovered that the equipment at Bouldin Island Siphon No. 27 had been stolen. In addition, MBK found that the flange bolts had to be tightened at two sites to prevent the siphon from losing prime. Lastly, the newly installed flow meter at Bacon Island Siphon No. 24 was generating questionable flow meter readings that MBK was unable to resolve during a site visit on 8/6/2021. To complete the troubleshooting, the gate valve at the discharge of the siphon needs to be fixed to prevent leaking when fully shut to allow MBK to reprogram the flow meter.

MWD and the RDs are in compliance for calendar year 2021 under an approved extension of time. Current direction by MWD was to proceed with strict compliance. Therefore, MBK has provided cost estimates for flange magnetic meters installed on the water side of all active siphons and developed a draft plan for compliance, which was provided to staff and legal counsel on June 8th. The draft plan for compliance will be refined with specific plans for individual siphons as operational details and legal direction are confirmed.

Development of the Delta-wide ACP by the Delta Measurement Experiment Consortium to utilize Open ET for measuring and reporting diversions continues. RD staff are currently in the process of creating place of use polygons for each of the islands. MBK and MWD continue to participate in the Consortium. The next Consortium meeting has not yet been scheduled.

The Chair asked for Public Comment, at this point in the meeting, landowner Clark Misner joined the meeting to address the Board about various issues concerning Holland Tract. There being no one else wishing to address the Board of Trustees, the Public Comment session was closed.

There being no other business to come before the Board, the meeting was adjourned.

PAMELA A. FORBUS, Secretary
Reclamation District No. 2025 (Holland Tract)

Minutes of the Meeting
held on August 18, 2021,
are hereby approved.

Trustees of Reclamation
District No. 2025 (Holland Tract)

RECLAMATION DISTRICT 2025
WARRANT LIST

From: 06/16/2021 through 08/18/2021

Date	Num	Payee	Account	Payment
07/26/2021	2053	PG&E	50212 Utilities	3,730.61
07/26/2021	2054	Croce, Sanguinetti & Vander Veen CPA	50100 Accounting/Auditing Fees	205.00
07/26/2021	2055	Rec Dist. No. 2025 - Payroll Acct	15100 Bank of Stockton-Payroll	25,000.00
07/26/2021	2056	Ford Construction	50180 Pump Maintenance	2,149.00
07/26/2021	2057	BOULDIN FARMING CO	55180 Levee Patrol	2,418.64
			50402 Mileage	262.80
			55190 Levee Maintenance	6,215.04
			50402 Mileage	327.60
08/06/2021	2058	Triple B Tractor	50180 Pump Maintenance	4,120.55
08/06/2021	2059	Dino & Son Ditching Service	50220 Pipers & Crossings	2,355.00
06/28/2021	2120	PG&E	50212 Utilities	4,952.38
06/28/2021	2121	MBK Engineers	55140 Engineering Serv	964.00
			57185 HL-18-1 SWP Engineering	673.75
08/13/2021	2127	Ramos Oil Company	50110 Fuel & Oil	223.15
08/13/2021	2128	MBK Engineers	55140 Engineering Serv	1,086.25
08/13/2021	2129	Contra Costa County Auditor-Controller	50121 Dues	136.61
08/13/2021	2130	Pacific Storage Company	50411 Storage	90.00
				54,910.38
		<u>Account Balances as of 8/18/2021</u>		
		General Fund Account Balance		\$ 175,488.64
		Bank of Stockton Payroll Acct Balance		\$ 25,407.33
		Outstanding Registered Warrant Acct Balance		\$ 1,000,000.00
07/13/2021		RW# 2051		25,000.00