

MINUTES OF THE MEETING  
OF THE BOARD OF TRUSTEES OF  
RECLAMATION DISTRICT NO. 2025 (HOLLAND TRACT)  
HELD ON WEDNESDAY, AUGUST 27, 2025

Upon Notice to and consent by the Trustees of Reclamation District No. 2025 (Holland Tract), of the County of Contra Costa, State of California, a Meeting of the Board of Trustees was held at the offices of the District, at 343 E. Main Street, Suite 715, Stockton, California on Wednesday, August 27, 2025, at 11:30 A.M.

There were present and absent the following named Trustees, to-wit:

PRESENT

RANDALL NEUDECK  
RUSSELL RYAN  
DAVID BRADSHAW

ABSENT

NONE

There was also present Pamela A. Forbus, the Attorney for the Reclamation District; Nate Hershey, of the firm MBK Engineers, the District's Engineer; Andrew Petrini, the District's Superintendent; and Jack Cronin, with Metropolitan Water District. Landowner Clark Misner and Angela Carter, the District's bookkeeper, joined the meeting via teleconference.

Following the Roll Call, a quorum was declared present, and the meeting was called to order.

The Chair asked for Public Comment. Landowner, Clark Misner discussed the recent vegetation control work that was done near his property. There being no other person present wishing to address the Board of Trustees, the Public Comment session was closed.

The Minutes of the meeting of the Board of Trustees held on June 18, 2025, were considered were considered, and upon motion made and seconded, it was:

RESOLUTION APPROVING MINUTES

RESOLVED AND ORDERED by the Board of Trustees of Reclamation District No. 2025 (Holland Tract), as follows:

1. That the Minutes of the meetings of the Board of Trustees of Reclamation District No. 2025 (Holland Tract) held on June 18, 2025, be and the same are hereby approved.

ROLL CALL:

Ayes: Trustees Neudeck, Ryan and Bradshaw  
Noes: None  
Absent: None

Upon Roll Call, the foregoing Resolution was declared unanimously passed and adopted.

The Trustees were presented with the financial report for the District. The Trustees discussed the ratification and approval of warrants and checks issued in payment of obligations of the District. Upon motion duly made and seconded, it was:

RESOLUTION RATIFYING AND APPROVING WARRANTS  
AND CHECKS IN PAYMENT OF CURRENT OBLIGATIONS

RESOLVED AND ORDERED by the Board of Trustees of Reclamation District No. 2025 (Holland Tract), as follows:

1. That the Warrants and Checks written since the meeting held on June 18, 2025, and presented to the Trustees at this August 27, 2025, meeting are hereby ratified, approved and authorized, a copy of which shall be attached to the minutes of the meeting, and which is incorporated by reference, are hereby approved.

ROLL CALL:

Ayes: Trustees Neudeck, Ryan and Bradshaw  
Noes: None  
Absent: None

Upon Roll Call, the foregoing Resolution was declared unanimously passed and adopted.

The Trustees were advised that, with the payment of the current obligations of this Reclamation District, there was a balance on hand in the general account in the sum of \$3,176.62 and held \$1,225,000.00 in registered warrants with the Bank of Stockton.

Following a review of the District's expenses, the Trustees next discussed the adoption of a budget for the next fiscal year. The Trustees were previously provided with a copy of a draft budget for purposes of making comments and corrections. The final draft of the Fiscal Year 2025-26 was presented to the Trustees at this Board meeting. Upon motion duly made and seconded, it was:

RESOLUTION APPROVING  
BUDGET FOR YEAR FISCAL YEAR 2025-2026

RESOLVED AND ORDERED by the Board of Trustees of Reclamation District No. 2025 (Holland Tract), as follows:

1. That the budget for this Reclamation District for the Fiscal Year 2025-26 be and the same hereby is approved and adopted; a copy of which shall be attached to the minutes of the meeting, and which is incorporated by reference, are hereby approved.

ROLL CALL:

Ayes: Trustees Neudeck, Ryan and Bradshaw  
Noes: None  
Absent: None

Upon Roll Call, the foregoing Resolution was declared unanimously passed and adopted.

The Engineer presented the Trustees with a written report prior to the meeting, which included the following matters:

1. The Engineer reported on the District's participation in the Delta Levee Subventions Program, as follows:
  - A. Fiscal year 2023-24: The District submitted an application in the Program in the amount of \$465,000. A total of \$14 million has been approved by the Central Valley Flood Protection Board for FY 2023-24. A final claim was submitted in the amount of \$283,662.41.
  - B. Fiscal year 2024-25: A total of \$14 million has been approved by the Central Valley Flood Protection Board for the Program for FY 24-25, with an additional \$2 million expected to be approved in June for FY 24-25.
  - C. Fiscal year 2025-26: The District submitted an application in the Program in the amount of \$500,000. A total of \$16 million will be requested for the Program for FY 2025-26.
2. Annual Maintenance: The Engineer provided the Trustees with a list of the current maintenance items that the District is tracking.
3. FEMA: The District claim is currently under review at FEMA. A Recovery Transition Meeting with FEMA, CalOES and MBK was held on April 18, 2025. This meeting is part of the process of the claim being handed over to CalOES from

FEMA. The remaining closeout documentation is being compiled and will be submitted soon. The FEMA reimbursement rate is 100% for eligible costs incurred between 12/27/2022 and 2/25/2023 and 75% for eligible costs incurred between 2/26/2023 and 7/14/2023. The total claim amount for 100% FEMA reimbursement is \$4,204.68. The total claim amount for 75% FEMA reimbursement is \$28,745.13. CalOES will reimburse 75% of the 25% not reimbursed by FEMA (\$5,389.71). The approximate total combined reimbursement amount is expected to be \$31,153.24. The eligible costs in the claim are PG&E bills for electricity for the pump stations.

4. SB 88: MBK and the RDs water rights are in measurement compliance through calendar year 2025 under an approved extension of time.

The Superintendent advised the Trustees that the pumps are all in good condition prior to the wet season.

The Superintendent further reported to the Trustees that PGE has a pilot program to help with new automated system that could bring costs down, the pumps can be programmed to work only in low rate times. The Trustees directed the Superintendent to obtain a proposal to participate in the program.

The Trustees were next advised that Contra Costa County, in accordance with the federal Disaster Mitigation Act, requires proactive pre-disaster planning as a condition of receiving certain financial assistance and subsequently reviewed the proposed Local Hazard Mitigation Plan Update. Following a discussion of the matter, and upon motion duly made and seconded, it was:

RESOLUTION ADOPTING CONTRA COSTA  
COUNTY LOCAL HAZARD MITIGATION PLAN UPDATE

WHEREAS, the federal Disaster Mitigation Act requires proactive pre-disaster planning as a condition of receiving certain financial assistance under the Robert T. Stafford Act; and,

WHEREAS, Contra Costa County, in accordance with the federal Disaster Mitigation Act, has prepared a Local Hazard Mitigation Plan (LHMP); and,

WHEREAS, the hazard mitigation plan identifies the hazards for the communities with Contra Costa County; and,

WHEREAS, the LHMP includes a plan for monitoring, evaluating, and future updates; and,

WHEREAS, the LHMP was developed through engaging the partners in the process and soliciting input on the existing risks in each community; and,

WHEREAS, the LHMP is a way to reduce or alleviate the loss of life, personal injury, and property damage that can result from a disaster through long-term and short-term strategies.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Trustees of Reclamation District No. 2025 (Holland Tract), that this reclamation district does hereby adopt the LHMP prepared by Contra Costa County. That RD 2025 will use the adopted and approved portions of the LHMP to guide pre and post disaster mitigation of the hazards identified. That RD 2025 will coordinate the strategies identified in the LHMP with other planning programs and mechanisms under its jurisdictional authority.

ROLL CALL:

Ayes: Trustees Neudeck, Ryan and Bradshaw  
Noes: None  
Absent: None

Upon Roll Call, the foregoing Resolution was declared unanimously passed and adopted.

The next item on the Agenda for discussion was the possibility of conducting a Prop 218 election as a means to increase the District's annual assessment to help with the debt incurred by the levee maintenance projects the District has undertaken over the past few years.

There being no other business to come before the Board of Trustees, the meeting was adjourned.

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PAMELA A. FORBUS, Secretary  
Reclamation District No. 2025 (Holland Tract)

Minutes of the Meeting  
held on August 27, 2025,  
are hereby approved.

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Trustees of Reclamation  
District No. 2025 (Holland Tract)

**RECLAMATION DISTRICT 2025  
WARRANT LIST**

From: 06/14/2025 through 08/22/2025

Date	Num	Payee	Account	Payment
06/20/2025	2530	Rec Dist. No. 2025 - Payroll Acct	15100 Bank of Stockton-Payroll	25,000.00
06/20/2025	2531	Delta Pump Inc.	50180 Pump Maintenance	18,943.50
			50110 Fuel & Oil	136.25
06/26/2025	2533	Rec Dist No 2025 Petty Cash	16100 B of S Petty Cash	10,000.00
06/30/2025	2534	Pacific Storage Company	50411 Storage	90.00
06/30/2025	2535	Delta Pump Inc.	50180 Pump Maintenance	408.75
06/30/2025	2536	PG&E	50212 Utilities	7,108.60
06/30/2025	2537	Stagi Enterprises, LLC	50330 Vegetation Control	5,000.00
06/30/2025	2538	Delta Growers Inc	50330 Vegetation Control	3,716.31
06/30/2025	2539	Precissi Ag Services	50160 Legal-Admin	165.00
		VOID Check #2540-2549		-
07/15/2025	2551	BOULDIN FARMING CO	50180 Pump Maintenance	769.48
07/15/2025	2552	BOULDIN FARMING CO	55180 Levee Patrol	2,041.70
			55110 Toe Ditch Cleaning	769.48
07/15/2025	2553	Pamela A Forbus, Attorney at Law	50160 Legal-Admin	9,110.00
07/15/2025	2554	MBK Engineers	55140 Engineering Serv	1,744.00
07/15/2025	2555	Contra Costa County Auditor-Controller	50121 Dues	191.99
07/15/2025	2556	Delta Pump Inc.	50180 Pump Maintenance	2,035.35
07/28/2025	2559	MBK Engineers	55140 Engineering Serv	965.15
07/28/2025	2560	PG&E	50212 Utilities	10,349.88
07/28/2025	2561	Rec Dist. No. 2025 - Payroll Acct	15100 Bank of Stockton-Payroll	50,000.00
08/13/2025	2563	BOULDIN FARMING CO	55180 Levee Patrol	2,041.71
			55330 Vegetation Control	1,209.19
			50180 Pump Maintenance	769.48
08/13/2025	2564	Stagi Enterprises, LLC	50330 Vegetation Control	5,000.00
08/19/2025	2565	MBK Engineers	55140 Engineering Serv	1,511.40
			50140 Engineering	73.75
			<b>S</b>	<b>159,150.97</b>
		<u>Account Balances as of 08/22/2025</u>		
		General Fund Account Balance	<b>S</b>	<b>3,176.62</b>
		Bank of Stockton Payroll Acct Balance	<b>S</b>	<b>83,721.44</b>
		Outstanding Registered Warrant Acct Balance	<b>S</b>	<b>1,225,000.00</b>
06/23/2025		RW #2532		25,000.00
07/05/2025		RW #2550		25,000.00
07/16/2025		RW #2557, 2558		50,000.00
07/30/2025		RW #2562		25,000.00
08/21/2025		Retired RW #2249,2262,2263,2274,2275,2288,2293,2303		(200,000.00)

RECLAMATION DISTRICT BUDGET					
RD 2025 (Holland tract)					
		PRIOR BUDGET	YEAR-TO-DATE	DRAFT BUDGET	Comments
GL CODE	INCOME	FY 24-25	6/30/2025	FY 25-26	
40100	Assessments	\$ 382,680	\$ 396,257.40	\$ 394,162	Increased by max 3.0% (per CPI) from FY 24-25
40105	Penalty/Int-Assessments	\$ -	\$ 177.07	\$ -	
42000	Interest Income	\$ -	\$ (1,096.07)	\$ -	
49200	Interest Income	\$ -	\$ 1,096.07	\$ -	
49202	Other Income	\$ -	\$ (3.00)	\$ -	
45017	Subventions FY 22-23 (DWR 75%)	\$ -	\$ -	\$ -	75% of FY 23-24 actuals, less \$1,000 per mile
45018	Subventions FY 23-24 (DWR 75%)	\$ 297,213	\$ -	\$ 297,213	
45019	Subventions FY 24-25 (DWR 75%)	\$ -	\$ -	\$ 185,467	
47001	Emergency Response Plan (DWR 100%)	\$ -	\$ -	\$ -	\$55 not received in 24-25; Expected in 25-26
47518	Sp Proj HL-18-1 SYP	\$ -	\$ 109.25	\$ -	
47815	CAL OES (FEMA)	\$ 38,678	\$ -	\$ 38,678	
TOTAL INCOME		\$ 547,509	\$ 396,540.72	\$ 915,521	
GL CODE	EXPENSES				
50000	G&A				
50100	Accounting	\$ 12,000	\$ 6,325.25	\$ 6,325	24-25 Actuals
50102	Bank Service Fees	\$ -	\$ -	\$ -	
50110	Fuel & Oil	\$ 1,656	\$ 1,362.50	\$ 1,656	Kept at 24-25 Budgeted
50121	Dues	\$ 1,980	\$ 1,991.50	\$ 1,980	Kept at 24-25 Budgeted
50130	Other Assessments	\$ -	\$ -	\$ -	
50140	Engineering - G&A	\$ 1,008	\$ -	\$ 1,008	Kept at 24-25 Budgeted
50150	Insurance	\$ 20,616	\$ 24,842.00	\$ 20,616	Kept at 24-25 Budgeted
50155	Equipment Rental Support (non-subv)	\$ 2,100	\$ 19,283.90	\$ 2,100	Kept at 24-25 Budgeted
50160	Legal/Administration	\$ 36,320	\$ 37,643.73	\$ 36,320	Kept at 24-25 Budgeted
50161	Legal - Outside Counsel	\$ -	\$ -	\$ -	
50170	Levee Maintenance - Non Sub	\$ -	\$ -	\$ -	
50180	Pump Maintenance	\$ 15,000	\$ 44,303.33	\$ 15,000	Kept at 24-25 Budgeted
50185	Other Maintenance	\$ -	\$ 3,733.38	\$ -	
50190	Canal Maintenance	\$ 15,000	\$ 78,888.81	\$ 15,000	Kept at 24-25 Budgeted
50211	Security Services	\$ 5,004	\$ -	\$ 5,004	Kept at 24-25 Budgeted
50212	Utilities - PG&E	\$ 96,968	\$ 90,172.67	\$ 96,968	Kept at 24-25 Budgeted
50213	Water Right Fees	\$ 3,528	\$ 3,232.48	\$ 3,528	Kept at 24-25 Budgeted
50220	Pipes & Crossings G&A	\$ 3,000	\$ 29,504.99	\$ 3,000	Kept at 24-25 Budgeted
50330	Vegetation Control - Non Sub	\$ 20,000	\$ 23,638.07	\$ 20,000	Kept at 24-25 Budgeted
50400	Miscellaneous - G&A	\$ -	\$ 114.42	\$ -	
50402	Mileage - G&A	\$ 1,200	\$ -	\$ 1,200	
50403	Office Supplies	\$ 600	\$ 1,305.72	\$ 600	
50404	Permits - EPA	\$ -	\$ -	\$ -	
50406	Publications	\$ 300	\$ -	\$ 300	
50410	Parts and Supplies	\$ -	\$ -	\$ -	
50411	Storage	\$ 360	\$ 454.10	\$ 360	
50412	Adjustments	\$ -	\$ -	\$ -	
50414	Assessment Formation	\$ -	\$ -	\$ -	
50420	Labor/Equipment	\$ -	\$ -	\$ -	
50500	Payroll Account - G&A				
50501	Payroll	\$ 8,280	\$ 5,187.36	\$ 8,280	Kept at 24-25 Budgeted
50502	Payroll Services	\$ -	\$ 485.06	\$ -	
50503	Payroll Taxes	\$ 996	\$ -	\$ 996	12% of G&A payroll
50504	Worker's Comp	\$ 420	\$ 215.22	\$ 420	5% of G&A payroll
55000	Subventions				
55110	Toe Ditch Cleaning	\$ 10,008	\$ 1,264.15	\$ 10,008	Kept at 24-25 Budgeted
55140	Engineering - Routine	\$ 24,280	\$ 39,234.87	\$ 24,280	Kept at 24-25 Budgeted
55155	Equipment Rental Support	\$ 8,304	\$ 4,856.22	\$ 8,304	Kept at 24-25 Budgeted
55160	Emergency Flood Fight	\$ -	\$ -	\$ -	
55161	High Water Patrol	\$ -	\$ -	\$ -	
55180	Levee Patrol	\$ 12,780	\$ 24,849.69	\$ 12,780	Kept at 24-25 Budgeted
55190	Levee Maintenance - Routine	\$ 25,008	\$ 11,300.99	\$ 25,008	Kept at 24-25 Budgeted
55220	Pipe & Drain Crossings - Subventions	\$ -	\$ 3,070.00	\$ -	
55230	Professional Fees	\$ -	\$ -	\$ -	
55270	Road Repair	\$ 5,004	\$ 5,823.34	\$ 5,004	Kept at 24-25 Budgeted
55280	Repair Levee Erosion	\$ 25,008	\$ 23,254.37	\$ 25,008	Kept at 24-25 Budgeted
55320	Pest Control	\$ 2,004	\$ -	\$ 2,004	Kept at 24-25 Budgeted
55330	Vegetation Control	\$ 24,000	\$ 46,883.30	\$ 31,920	Increased 33% on 24-25 Budgeted
55400	Miscellaneous - Subventions	\$ 1,008	\$ -	\$ 1,008	Kept at 24-25 Budgeted
55402	Mileage - Subventions	\$ 4,008	\$ 5,372.53	\$ 4,008	Kept at 24-25 Budgeted
55422	Labor Compliance	\$ -	\$ -	\$ -	
55500	Payroll Account - Subventions				
55501	Payroll	\$ 52,800	\$ 82,497.36	\$ 52,800	Kept at 24-25 Budgeted
55502	Payroll Services	\$ -	\$ -	\$ -	
55503	Payroll Taxes	\$ 6,336	\$ 6,800.94	\$ 6,336	12% of Subv Payroll
55504	Worker's Comp	\$ 2,640	\$ 2,981.99	\$ 2,640	5% of Subv Payroll
57000	Special Projects				
57185	Sp Proj HL-18-1 SYP	\$ -	\$ -	\$ -	
59000	Other Expenses				
59001	Retired Warrants	\$ -	\$ -	\$ -	
59001	Interest Paid on Registered Warrants	\$ 65,625	\$ 42,325.59	\$ 82,813	Assumes \$1,050,000 held for 20 months @ 3.75%
59002	County Fees	\$ -	\$ -	\$ -	
	Capital Asset Reserve Fund	\$ -	\$ -	\$ -	
TOTAL EXPENSES		\$ 515,149	\$ 673,199.83	\$ 534,582	
DEBT PAYDOWN		\$ -	\$ -	\$ 380,939	
NET INCOME & EXPENSES		\$ 32,360	\$ (276,659.11)	\$ -	

Account Balance as of end of FY  
General Fund #412500

\$ 19,288 \$ 320.66 \$ 320

RECLAMATION DISTRICT BUDGET					
RD 2025 (Holland tract)					
		PRIOR BUDGET	YEAR-TO-DATE	DRAFT BUDGET	Comments
GL CODE	INCOME	FY 24-25	6/30/2025	FY 25-26	
	Payroll Account	\$ 18,436	\$ 37,978.25	\$ 18,436	
	B of S Petty Cash	\$ -	\$ 10,000.00	\$ -	
	Beginning Reg'd Warrants	\$ 1,050,000	\$ 850,000.00	\$ 1,325,000	
	Ending Reg'd Warrants	\$ 850,000	\$ 1,325,000.00	\$ 944,061	

Notes:

- 1 Subventions assumes levee maintenance YTD - \$1000/mi \* 75%
- 2 Maximum allowable assessment for FY 25/26 is \$394,160
- 3 Presented to BOD on 08/27/225