

MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES OF
RECLAMATION DISTRICT NO. 2025 (HOLLAND TRACT)
HELD ON WEDNESDAY, MARCH 16, 2022

Upon Notice to and consent by the Trustees of Reclamation District No. 2025 (Holland Tract), of the County of Contra Costa, State of California, a Meeting of the Board of Trustees was held at the offices of the District, at 343 East Main Street, Suite 815, Stockton, California on Wednesday, March 16, 2022, at 10:30 A.M.

There were present and absent the following named Trustees, to-wit:

PRESENT

ABSENT

DAVID A. FORKEL
RANDALL NEUDECK, via Video
RUSSELL RYAN

NONE

There was also present Pamela A. Forbus, of the Law Offices of Hoslett and Forbus, Attorneys for the Reclamation District. There were several persons who participated via teleconference, including Trustee Randall Neudeck; Nate Hershey, of the firm MBK Engineers, the District's Engineer; Ralph Heringer, the District's Superintendent; and Andrew Petrini, the District's Assistant Superintendent.

Following the Roll Call, a quorum was declared present, and the meeting was called to order. For the record, Trustee Randall Neudeck was present for discussion via teleconference, but due to Brown Act restrictions, he was considered absent during Roll Call for Resolution voting purposes.

The Minutes of the meeting of the Board of Trustees held on January 19, 2022, were considered were considered, and upon motion made and seconded, it was:

RESOLUTION APPROVING MINUTES

RESOLVED AND ORDERED by the Board of Trustees of Reclamation District No. 2025 (Holland Tract), as follows:

1. That the Minutes of the meetings of the Board of Trustees of Reclamation District No. 2025 (Holland Tract) held on January 19, 2022 be and the same are hereby approved.

ROLL CALL:

Ayes: Trustees Forkel and Ryan
Noes: None
Absent: Trustee Neudeck

Upon Roll Call, the foregoing Resolution was declared unanimously passed and adopted.

The Trustees were presented with the financial report for the District. The Trustees discussed the ratification and approval of warrants and checks issued in payment of obligations of the District. Upon motion duly made and seconded, it was:

RESOLUTION RATIFYING AND APPROVING WARRANTS
AND CHECKS IN PAYMENT OF CURRENT OBLIGATIONS

RESOLVED AND ORDERED by the Board of Trustees of Reclamation District No. 2025 (Holland Tract), as follows:

1. That the Warrants and Checks written since the meeting held on January 19, 2022 and presented to the Trustees at this March 16, 2022 meeting are hereby ratified, approved and authorized, a copy of which shall be attached to the minutes of the meeting and which is incorporated by reference, are hereby approved.

ROLL CALL:

Ayes: Trustees Forkel and Ryan
Noes: None
Absent: Trustee Neudeck

Upon Roll Call, the foregoing Resolution was declared unanimously passed and adopted.

The Trustees were advised that, with the payment of the current obligations of this Reclamation District, there was a balance on hand in the general account in the sum of \$30,143.62 and held \$750,000.00 in registered warrants with the Bank of Stockton.

The Engineer presented the Trustees with a written report, which included the following:

1. The Engineer reported on the District's participation in the Delta Levee Subventions Program, as follows:
 - A. Fiscal year 2020-21: The District submitted an application for participation in the Program in the amount of \$845,000. DWR has approved Program

funding amount of \$12 million for FY 2020-21. The District submitted a final claim in the amount of \$81,813.28.

- B. Fiscal year 2021-22: The District submitted an application for participation in the Program in the amount of \$465,000. DWR has indicated that \$10 million is being committed to the Program for FY 2021-22.
 - C. Fiscal year 2022-23: Applications for the Program are due April 1. Subject to Board approval, the Engineer intends to submit an application similar to the submittal for the prior fiscal year.
- 3. Annual Maintenance: The Engineer provided the Trustees with a list of maintenance items that are currently being tracked.
 - 4. Five Year Plan: Work on the Five-Year Plan is currently in progress. A draft of the plan was distributed via email and the Engineer has incorporated many of the comments received. A draft was also sent to DWR staff for review and comment. DWR has extended the expiration date of the funding agreements to December 31, 2021. At DWR's request, the Engineer submitted the anticipated total cost of improvements for planning purposes.
 - 5. SB 88: Work under Phase 3 of the measurement experiment has been completed. MBK has visited the sites and certified that the installed flow meters have all been installed to manufacturer's specifications.
Work under Phase 4 of the measurement experiment is expected to begin in the near future. MWD purchased 25 flow meters along with telemetry units to be installed on all four islands. The flow meters, flanges, bolts, and job boxes were delivered by Technoflo during January to a secure site on Bacon Island. MWD has scheduled the pre-bid walkthrough with the potential contractors for March 15th. After this walkthrough and the bids from the contractors are submitted, MWD will select one of the bids and installations will begin shortly thereafter. The installations are estimated to be completed before the end of 2022. MBK has conducted visits to the proposed sites to identify work that needs to be completed prior to installing the flow meters. MBK will work with MWD and the selected contractor to complete these preparations.
After reviewing the notes and photos from MBK's visits to the Phase 4 sites, 4 siphons were identified as potentially having asbestos or had a tar coating on the pipe exterior. MWD has contracted with W.C. Maloney to remove the hazardous materials in the area where the flow meter would be installed. MBK inspected the sites afterward to verify the hazardous materials were removed from the correct siphons in the location where the meter would be installed.
MWD and the RDs are in compliance for calendar year 2022 under an approved extension of time. The extension was approved by the Delta Watermaster on

January 13, 2022 and will expire on January 1, 2024. The extension of time included a Plan for Compliance which provides details regarding the methods to estimate diversions on siphons without flow meters and provides a measurement equipment installation schedule. MWD currently anticipates that installing all the flow meters will take five years. Therefore, MBK has provided cost estimates for flange magnetic meters with telemetry equipment installed on the water side of all active siphons.

Dave Forkel, the District's representative on the Delta Ferry Authority, advised the Trustees that the ferry is running smoothly. The ramp support structure is in need of repair but there isn't low tide during the working hours to determine what work needs to be done.

The District's superintendent advised the Trustees of the following items: the levees were sprayed prior to the state's lockdown date; siphon repairs were made; trash racks at pump 2 need to be repaired or replaced, he will get a few quotes to present to the Trustees; and the excavator will be moving to Holland Tract to start working on the ditches.

The Chairman advised the Trustees and those present that he has been submitting the required monthly reporting for the Report of Licensee for large diversions and he further stated that he will be submitting the Report of Licensee for the 2021 usage prior to the April 1 deadline.

The Attorney advised the Trustees that the District's insurance is set for renewal April 1, 2022. Following a discussion of this matter, the Trustees directed the Attorney and Chairman to proceed with facilitating the insurance prior to the renewal date.

The Chair asked for Public Comment, at this point in the meeting. Clark Misner addressed the Trustees regarding the property that houses the pot farm, he indicated that the property is still in a state of mess, but the owners have the property up for sale. There being no one else wishing to address the Board of Trustees, the Public Comment session was closed.

PAMELA A. FORBUS, Secretary
Reclamation District No. 2025 (Holland Tract)

Minutes of the Meeting
held on January 19, 2022,
are hereby approved.

Trustees of Reclamation
District No. 2025 (Holland Tract)

**RECLAMATION DISTRICT 2025
WARRANT LIST**

From: 01/19/2021 through 03/15/2022

<u>Date</u>	<u>Num</u>	<u>Payee</u>	<u>Account</u>	<u>Payment</u>
01/24/2022	2158	Pacific Storage Company	50212 Utilities	90.00
02/02/2022	2159	MBK Engineers	55140 Engineering Serv	2,394.75
02/02/2022	2160	PG&E	57185 HL-18-1 5WP Engineering	183.75
			50212 Utilities	12,092.09
			Total	\$ 14,760.59
 <u>Account Balances as of 03/15/2022</u>				
		General Fund Account Balance		\$ 30,143.62
		Bank of Stockton Payroll Acct Balance		\$ 28,820.38
		Outstanding Registered Warrant Acct Balance		\$ 750,000.00
02/10/2022		Retire RW#1823, 1841, 1848, 1870, 1879, 1892, 1898, 1901		200,000.00