

MINUTES OF THE MEETING  
OF THE BOARD OF TRUSTEES OF  
RECLAMATION DISTRICT NO. 2025 (HOLLAND TRACT)  
HELD ON WEDNESDAY, NOVEMBER 3, 2021

Upon Notice to and consent by the Trustees of Reclamation District No. 2025 (Holland Tract), of the County of Contra Costa, State of California, a Meeting of the Board of Trustees was held at the offices of the District, at 343 East Main Street, Suite 815, Stockton, California, as well as various teleconference locations in accordance with Paragraph 11, Executive Order N-25-20, Executive Department, State of California, on Wednesday, November 3, 2021 at 11:30 A.M.

There were present and absent the following named Trustees, to-wit:

PRESENT

ABSENT

DAVID A. FORKEL  
RANDALL NEUDECK  
RUSSELL E. RYAN

NONE

There was also present Pamela A. Forbus, of the Law Offices of Hoslett and Forbus, Attorneys for the Reclamation District; Nate Hershey, of the firm MBK Engineers, the District's Engineer; Ralph Heringer, the District's Superintendent; Andrew Petrini, the District's Assistant Superintendent; and landowner Clark Misner.

Following the Roll Call, a quorum was declared present, and the meeting was called to order.

The Minutes of the meeting of the Board of Trustees held on, September 22, 2021, were considered, and upon motion made and seconded, it was:

RESOLUTION APPROVING MINUTES

RESOLVED AND ORDERED by the Board of Trustees of Reclamation District No. 2025 (Holland Tract), as follows:

1. That the Minutes of the meetings of the Board of Trustees of Reclamation District No. 2025 (Holland Tract) held on, September 22, 2021, be and the same are hereby approved.

ROLL CALL:

Ayes: Trustees Forkel, Neudeck and Ryan  
Noes: None  
Absent: None

Upon Roll Call, the foregoing Resolution was declared unanimously passed and adopted.

The Trustees were presented with the financial report for the District. The Trustees discussed the ratification and approval of warrants and checks issued in payment of obligations of the District. Upon motion duly made and seconded, it was:

RESOLUTION RATIFYING AND APPROVING WARRANTS  
AND CHECKS IN PAYMENT OF CURRENT OBLIGATIONS

RESOLVED AND ORDERED by the Board of Trustees of Reclamation District No. 2025 (Holland Tract), as follows:

1. That the Warrants and Checks written since the meeting held on September 22, 2021 and presented to the Trustees at this November 3, 2021 meeting are hereby ratified, approved and authorized, a copy of which shall be attached to the minutes of the meeting and which is incorporated by reference, are hereby approved.

ROLL CALL:

Ayes: Trustees Forkel, Neudeck and Ryan  
Noes: None  
Absent: None

Upon Roll Call, the foregoing Resolution was declared unanimously passed and adopted.

The Trustees were advised that, with the payment of the current obligations of this Reclamation District, there was a balance on hand in the general account in the sum of \$29,925.98 and held \$925,000.00 in registered warrants with the Bank of Stockton.

The Superintendent reported to the Trustees with the following items:

1. He will get a quote from Delta Pump to repair Pump #1.
2. The canal cleaning project has started and is now progressing.
3. There is an potential erosion site that he will monitor and report back, if necessary.

The Engineer presented the Trustees with a written report, which included the following:

1. The Engineer reported on the District's participation in the Delta Levee Subventions Program, as follows:

- A. Fiscal year 2020-21: The District submitted an application for participation in the Program in the amount of \$845,000. \$12 million has been approved for Program funding for FY 2020-21. The Engineer submitted a final claim in the amount of \$81,813.28 by November 1.
  - B. Fiscal year 2021-22: The District submitted an application for participation in the Program in the amount of \$465,000. DWR has indicated that \$10 million has been approved for the Program for FY 2021-22.
- 2. Annual Maintenance: The Engineer provided the Trustees with a list of maintenance items that are currently being tracked.
  - 3. Five Year Plan: Work on the Five-Year Plan is currently in progress. The Engineer has distributed a draft plan to the Trustees and have addressed the comments received to date. A draft of the Plan has also been sent to DWR and the Engineers have addressed comments received from DWR. The expiration date of the funding agreements has been extended to December 31, 2021.
  - 4. Land Use Review: The Engineer has completed a review of the island's land use for assessment purposes for 2021. The recommendations were sent to the District on October 29, 2021.
  - 5. SB 88: Work under Phase 3 of the measurement experiment has been completed. Phase 3 efforts primarily involved installing 8 additional flange magnetic meters on the water side of the highest use siphons, with at least one flow meter on each island. The installation of telemetry equipment at each of these sites is also complete. MBK has visited the sites and certified that the installed flow meters have all been installed to manufacturer's specifications. During one of these site visits the meter at Bacon Island Siphon 24 was reprogrammed after it was discovered the readings were inaccurate. MBK also noticed that the meters on Bouldin Island Siphon 39 and d40 appeared to be experiencing electrical interference. To address this issue, grounding rods need to be installed for each meter.

Work under Phase 4 of the measurements experiment is expected to begin in the near future. MWD has authorized the purchase of 25 flow meters along with telemetry units to be installed on all four islands. MWD has also begun the process of selecting a contractor to perform the installations of this equipment. The installations are estimated to be completed before the end of 2022. MBK has conducted visits to the proposed sites to identify work that needs to be completed prior to installing the flow meters. MBK will work with MWD and the selected contractor to complete these preparations. .

MWD and the RDs are in compliance for calendar year 2021 under an approved extension of time. Current direction by MWD was to proceed with strict

compliance. Therefore, MBK has provided cost estimates for flange magnetic meters with telemetry equipment installed on the water side of all active siphons. Since strict compliance will not be obtained by the end of the year, MBK is coordinating with the Delta Watermaster to develop a Plan for Compliance. This Plan will provide details regarding the methods to estimate diversions on siphons without flow meters and provide a measurement equipment installation schedule. Development of the Delta-wide ACP by the Delta Measurement Experiment Consortium to utilize Open ET for measuring and reporting diversions continues. RD staff are currently in the process of creating place of use polygons for each of the islands. MBK and MWD continue to participate in the Consortium. The next Consortium meeting is scheduled for October 7.

The Attorney advised the Trustees that this was the time and place for a public hearing on the need for an operation and maintenance. The Chairman of the Board of Trustees thereupon opened the public hearing on the levy of an operation and maintenance assessment and asked if there was anyone who wished to speak in favor of or in opposition to the levy of such assessment. The District's Attorney advised the Trustees that the District should levy an assessment in order that the District may carry out needed levee repairs and maintenance, and therefore there was a need to levy an assessment at this time in order for the District to continue to meet its bills and obligations and provide for the maintenance of the District levees. There being no other person wishing to speak in favor of or opposition to the levy of an assessment, the public hearing was closed.

In connection with the assessment, the Trustees considered the fixing of charges and fees pursuant to Sections 50902 and 50904 of the Water Code for the purpose of raising funds needed by the Reclamation District for the payment of maintenance, repair, operation and incidental expenses, and supplemental construction and replacement expenses. The Trustees concluded the amount of money needed during the assessment year 2022 for such purposes is approximately \$338,756. Following a consideration of this matter, upon motion duly made, seconded and unanimously carried, it was:

RESOLUTION FIXING OPERATION AND  
MAINTENANCE ASSESSMENT FOR  
2022 AND PROVIDING  
FOR THE COLLECTION THEREOF

WHEREAS, the Board of Trustees of Reclamation District No. 2025 (Holland Tract) has elected for the year 2022 to fix the operation and maintenance assessment and provide for the collection thereof pursuant to Section 50904 of the Water Code for the purpose of raising funds needed by this Reclamation District for the payment of maintenance, repair, operation, and incidental expenses, and supplemental construction and replacement expenses; and,

WHEREAS, this Board of Trustees estimates the amount of revenue needed during the year 2021 for such purposes is \$338,756; and,

WHEREAS, a public hearing was held before the Board of Trustees on November 3, 2021, at which time no person appeared to speak in favor of or in opposition to the levy and call of an assessment; and,

WHEREAS, the levy of this assessment complies with all legal requirements of the Reclamation District Act of the State of California, the Ralph M. Brown Act, and Proposition 218; and,

WHEREAS, this assessment is levied without regard to property valuation.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Trustees of Reclamation District No. 2025 (Holland Tract), as follows:

1. That the maximum assessment rate for the assessment year 2022 is \$74.71 per acre of vacant land, and the maximum assessment rate is \$86.88 per acre of agricultural land use.
2. That \$348,749 is hereby fixed as the estimate of the funds needed during the year 2022 for the payment of maintenance, repair, operation, and incidental expenses, and supplemental construction and replacement expenses.
3. That for purpose of raising said sum of \$348,749 this Board of Trustees does hereby elect for the year 2022 to fix and collect the operation and maintenance assessment pursuant to Section 50904 of the Water Code.
4. That upon said assessment being prepared and completed in accordance with the terms of this Resolution, it be certified by the Secretary of this Reclamation District.
5. That each and every assessment shown on that certain assessment list of this Reclamation District, being known and designated as "Assessment Roll No. 2022, Reclamation District No. 2025 (Holland Tract)", is here by ordered paid in two installments as follows: (a) the first installment thereof in the amount of \$174,374.50 within sixty (60) days of the date of said "Assessment Roll No. 2022, Reclamation District No. 2025 (Holland Tract)", is filed in the office of the County Treasurer of Contra Costa County, namely December 1, 2021; and (b) the second installment thereof in the amount of \$174,374.50 within sixty (60) days of the date of said "Assessment Roll No. 2022, Reclamation District No. 2025 (Holland Tract)", is filed in the office of the County Treasurer of Contra Costa County, namely June 1, 2022.

ROLL CALL:

Ayes: Trustees Forkel, Neudeck and Misner  
Noes: None  
Absent: None

Upon Roll Call, the foregoing Resolution was declared unanimously passed and adopted.

The Chair asked for Public Comment, at this point in the meeting. There being no one wishing to address the Board of Trustees, the Public Comment session was closed.

There being no other business to come before the Board, the meeting was adjourned.

---

PAMELA A. FORBUS, Secretary  
Reclamation District No. 2025 (Holland Tract)

Minutes of the Meeting  
held on November 3, 2021,  
are hereby approved.

---

---

---

Trustees of Reclamation  
District No. 2025 (Holland Tract)

RECLAMATION DISTRICT 2025  
WARRANT LIST

**From: 09/22/2021 through 11/02/2021**

Date	Num	Payee	Account	Payment
09/15/2021	2138	Hoslett & Forbus, Attorneys at Law	50160 Legal-Admin	6,735.19
09/17/2021	2139	Reclamation District #2026	41100 5Yr Plan HL-09-01	950.40
09/24/2021	2140	Reclamation District #2025-Payroll	151000 Bank of Stockton Payroll	25,000.00
09/24/2021	2141	PG&E	50212 Utilities	1,596.05
10/19/2021	2142	Bouldin Farming Co.	55180 Levee Patrol	2,304.90
10/19/2021	2143	Pacific Storage Company	50411 Storage	90.00
10/19/2021	2144	MBK Engineers	55140 Engineering Serv	1,007.75
10/27/2021	2145	PG&E	57185 HL-18-1 SWP Engineering	143.75
10/27/2021	2146	MBK Engineers	50212 Utilities	1,166.87
			55140 Engineering Serv	844.75
			Total	\$ 39,839.66
<u>Account Balances as of 11/02/2021</u>				
		General Fund Account Balance		\$ 29,925.98
		Bank of Stockton Payroll Acct Balance		\$ 20,710.31
		Outstanding Registered Warrant Acct Balance		\$ 925,000.00
09/24/2021		RW# 2037		25,000.00
10/28/2021		RW# 2147		25,000.00