

MINUTES OF THE MEETING  
OF THE BOARD OF TRUSTEES OF  
RECLAMATION DISTRICT NO. 2025 (HOLLAND TRACT)  
HELD ON WEDNESDAY, APRIL 10, 2019

Upon Notice to and consent by the Trustees of Reclamation District No. 2025 (Holland Tract), of the County of Contra Costa, State of California, a Meeting of the Board of Trustees was held at the offices of the District, at 343 East Main Street, Suite 815, Stockton, California, on Wednesday, April 10, 2019, at 11:30 A.M.

There were present and absent the following named Trustees, to-wit:

PRESENT

ABSENT

DAVID A. FORKEL  
RANDALL NEUDECK  
CLARK MISNER

NONE

There was also present Pamela A. Forbus, of the Law Offices of Al Warren Hoslett, Attorneys for the Reclamation District; Nate Hershey, of the firm MBK Engineers, the District's Engineer; Frank Tenente, the District's Superintendent; and Ralph Herringer.

Following the Roll Call, a quorum was declared present and the meeting was called to order.

The Minutes of the meetings of the Board of Trustees held on March 13, 2019, were considered, and upon motion made and seconded, it was:

RESOLUTION APPROVING MINUTES

RESOLVED AND ORDERED by the Board of Trustees of Reclamation District No. 2025 (Holland Tract), as follows:

1. That the Minutes of the meetings of the Board of Trustees of Reclamation District No. 2025 (Holland Tract) held on March 13, 2019 be and the same are hereby approved.

ROLL CALL:

Ayes: Trustees Forkel and Neudeck  
Noes: None  
Absent: None  
Abstain: Trustee Misner

Upon Roll Call, the foregoing Resolution was declared unanimously passed and adopted.

The Trustees were presented with the financial report for the District. The Trustees discussed the ratification and approval of warrants and checks issued in payment of obligations of the District. Upon motion duly made and seconded, it was:

RESOLUTION RATIFYING AND APPROVING WARRANTS  
AND CHECKS IN PAYMENT OF CURRENT OBLIGATIONS

RESOLVED AND ORDERED by the Board of Trustees of Reclamation District No. 2025 (Holland Tract), as follows:

1. That the Warrants and Checks written since the meeting held on March 13, 2019 and presented to the Trustees at this April 10, 2019 meeting are hereby ratified, approved and authorized, a copy of which shall be attached to the minutes of the meeting and which is incorporated by reference, are hereby approved.

ROLL CALL:

Ayes: Trustees Forkel, Neudeck and Misner  
Noes: None  
Absent: None

Upon Roll Call, the foregoing Resolution was declared unanimously passed and adopted.

The Trustees were advised that, with the payment of the current obligations of this Reclamation District, there was a balance on hand in the general account in the sum of \$11,147.18 and held \$1,000,000.00 in registered warrants with the Bank of Stockton.

The Engineer presented the Trustees with a written report, which included the following:

1. The Engineer reported on the District's participation in the Delta Levee Subventions Program, as follows:
  - A. Fiscal year 2017-18: The District submitted an application for participation in the Program in the amount of \$605,000. DWR has indicated that \$14.5 million has been approved for program funding for FY 2017-18. The District's final claim has been submitted in the amount of \$105,064.66.
  - B. Fiscal year 2018-19: The District submitted an application for participation in the Program in the amount of \$645,000. DWR has indicated that \$12 million

has been approved for program funding for FY 2018-19, consistent with recent years.

- C. Fiscal year 2019-20: Applications for participation in the Program were due April 1. The District submitted an application for participation in the Program in the amount of \$845,000.
2. DWR Emergency Response Grant: Contra Costa County's consultant, Michael Baker International (MB), submitted a draft of the Local Flood Safety Plan for review and comment. The Engineer has reviewed the Plan and has provided MB with comments. MB is working with the County, continuing the progress on the plans for each RD. The Engineer will keep RD posted with any additional updates.
  3. Annual Maintenance: The Engineer provided the Trustees with a list of maintenance items that are currently being tracked.
  4. Five Year Plan: The District received a fully executed agreement for updating the District's Five-Year Plan (FYP). Up to \$35,000 with 100% State funding is available for the update. The District Engineer has started work on the Plan update and has requested an advance of funds.
  5. SB 88: Work under Phase 2 of the measurement experiment (work plan for 2019) is progressing and coordination with the Delta Measurement Experimentation Consortium continues.  
Siphon logs for calendar year 2018 have been summarized and will be used for water right reporting calculations. 2019 siphon logs have been received for the month of February and collection of March logs is in progress. A site visit to Webb Tract was conducted to continue portable meter testing of siphon maximum capacity and flow at a typical operation level, which will be used to adjust water right reporting calculations. A site visit to Holland Tract for portable meter testing has also been scheduled.  
Six of the nine existing test sites appear to be functioning properly and collecting data. Three of the existing test sites require troubleshooting and/or maintenance efforts to regain equipment function and data collection. Two of the three sites need extensive equipment replacement due to vandalism. The third site requires additional programming of the flow meter and data logger, which will be conducted during the next visit to the site. In addition, water level and pressure sensor equipment at three sites require troubleshooting and/or maintenance. MBK is currently discussion with the manufacturers possible solutions at all sites. Cost estimates have been prepared to replace all of the vandalized equipment at Siphon Nos. 39 and 40 on Bouldin Island, correct damage to solar panel installations due to wind, and to purchase new equipment for testing at three additional siphons as part of Phase 2. The purchase order to replace equipment on Siphon No. 39 was placed earlier this month and the purchase order for equipment at Siphon No. 40 is anticipated to be placed soon.

MWD provided an update to the Consortium at its March meeting, focused on the equipment vandalism/damage and its plan for 2019.

Trustee Misner advised the Trustees that a landowner is going to re-paint the Holland Tract sign and will submit the receipts for reimbursement when it is complete.

The Chair asked for Public Comment. There being no one else wishing to address the Board of Trustees, the Public Comment session was closed. There being no other business to come before the Board, the meeting was adjourned.

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PAMELA A. FORBUS, Assistant Secretary  
Reclamation District No. 2025 (Holland Tract)

Minutes of the Meeting  
held on April 10, 2019,  
are hereby approved.

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Trustees of Reclamation  
District No. 2025 (Holland Tract)

**Reclamation District No. 2025**  
**From 03/13/2019 through 04/08/2019**  
**Warrant List**

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Payment</u>
3/28/2019			22100 Registered Warrant	100,000.00
3/28/2019			59000 Other Expenses:59001 Interest on Reg. Warrants	10,759.38
3/29/2019	1928	PG&E	50000 G&A:50212 Utilities	10,804.35
4/4/2019	1929	MBK Engineers	55000 SUBVENTIONS:55140 Engineering Serv	2,222.33
4/4/2019	1930	Paul E. Vaz Trucking, Inc.	50000 G&A:50190 Canal Maintenance	11,900.87
4/4/2019	1931	Croce, Sanguinetti & Vander Veen CPA	50000 G&A:50100 Accounting/Auditing Fees	4,225.00
4/5/2019	1932	Al Warren Hoslett	50000 G&A:50160 Legal-Admin	3,131.63
4/5/2019	1933	Rec Dist. No. 2025 - Payroll Acct	15100 Bank of Stockton-Payroll	25,000.00
4/9/2019	1935	Pacific Storage Company	50000 G&A:50411 Storage	75

**General Fund Balance \$11,147.18**

**Bank of Stockton Payroll**

Balance \$38,975.47

**Outstanding Registered Warrant**

Balance \$1,000,000.00